

		Approved	Down-To-Earth (Vic) Cooperative Society Limited		
Clock	Tape		Board of the Co-operative		
Minutes					
		Date:	Friday, 16th October		
19:50		Start:	7:30 pm		
		Audio:	https://dte.coop/audiominutes		
		Register:	https://dte.coop/live.meeting		
		Zoom:	https://dte.coop/zoom		
		Phone:	(02) 8015 2088 Meeting ID Number 2362803611		
	1	Acknowledge, and pay respect, to the traditional owners and ongoing custodians of the land			
	00:19:40		We gather on the lands of many Aboriginal Nations. We pay our respects to Elders past, present and emerging. Indigenous sovereignty has never been ceded in Australia and we should endeavour to be mindful of this in everything we do, given our focus is gathering to create better ways of living in our society, not just for festival attendees but for all.		
	2	Meeting Started			
			19:40		
19:51	3	Meeting coordinators			Procedural
		Chair:	Trevor Pitt		
		Minutes:	Robin Macpherson		
		Host:	Trevor Pitt		
		Chat:			
	4	Attendance			Procedural
19:52		Directors Attended:	Robin Macpherson, Coral Larke, Mark Rasmussen, Grant Waldram, Kathy Ernst , Kate Shapiro		
		Activity:			
19:53	00:22:00	Apologies:	The Chair made an implicit instruction to have this view noted in the minutes - The Chair made an implicit instruction to have this view noted in the minutes. It was a moved motion, not seconded, no objections	Mvd: KS Sec: Dec:PBC	
		Guests:	Andrew Wilkinson, Jack Wells, John Magor, Trevor Pitt		
	5	Confirmation of previous minutes			Procedural
19:52	00:21:00		7th May 2020 - Minutes are still not approved		
			12th August 2020 - Deferred till next meeting		
			12th October 2020 - Deferred till next meeting		
			16th October 2020 - Deferred till next meeting		
20:03			16th October 2020 - Deferred till next meeting		
	6	Matters Arising			Procedural
	7	Correspondence			Procedural
			Correspondence Folder ???- Link		

19:55	00:24:46	Inwards	Legend - OD = Out of date AR = Acknowledge receipt NR = No Response ITEM = See Agenda Item FC = FCM SC = Secretary 20201016 TBT - re the acceptance of being returning officer 20201016 Bendigo bank - Letter for Ellen 20201016 CERES - Defer to OC	
		Outwards		
		Members		
		Activity		*
	8	Payments		
	9	Action Tasks		
		05/10/2020	Support Document for Minute Keeping Grant and Robin to create a support Document	Grant & Robin Ongoing
		06/08/2020	Minutes 7th May 2020 - Not yet presented - Kate & Coral fix formatting	Kate & Coral Ongoing
		06/08/2020	Cultural Transformation Project	Up for Discussion Ongoing
		03/09/2020	Legal Counsel When did we agree - to speak to legal counsel - Identify the meeting where passed	Robin Ongoing
		12/08/2020	Malcolm Matthews' correspondence Kathy E - Coral sent 5th June as a draft response to Malcolm Matthews' correspondence, on which the board will vote and then secretary to send	Coral/Troy Ongoing
		06/08/2020	Trailer from Jessica Townsend re Transfer of ownership Transfer document - and Query 1500 in Bank account left there or deposited until the transfer of ownership is sighted * Asset Management will follow through - Keep on list	Mark to take up with CC Ongoing
		19/08/2020	Co-operative Donation - Notify a serious breach of the rules - Seek Legal Advice about how we fix up - Legal may have solution for example a Special resolution donation	Robin Ongoing
		06/08/2020	Obtain ANZ Land Title in regards to - Discharge Water License - ANZ have copy of the license as security against the mortgage. when the mortgage was repaid in full, when paid in full process discharge to get back the title, This was never completed	Troy Ongoing
		05/10/2020	ICDA Subscription 20200911 ICDA subscription renewal notice 230.00	Ongoing
	10	Motions Approved by Circular		
	11	Item		
20:01	00:32:01	OC	SGM The board acknowledges the OC's resolution to hold an SGM on the 5th November at 7:30pm at dte.coop/zoom	Agreed
20:08	00:35:01	Coral Larke	Code of Conduct For the board to, in principle, approve the Contributor Covenant Code of Conduct for DTE following the resolution of members to adopt it at a General Meeting.	Mvd: CL Sec: KS Dec: PBC
21:04	01:31:01	Kathy Ernst	Postal Ballot That the Board rescinds the Motion by Circular proposed on 4/8/20 and passed on 18/8/20 "that in accordance with DTE Rule 35 clause (2)(d) the Board hereby requires that all resolutions presented at General Meetings must be decided by electronic postal ballot using ElectionBuddy or similar software."	Withdrawn at 02:31:17

22:04	02:25:01	Kathy Ernst	Postal Ballot - Amended That the Board suspends the Motion by Circular proposed on 4/8/20 and passed on 18/8/20 "that in accordance with DTE Rule 35 clause (2)(d) the Board hereby requires that all resolutions presented at General Meetings must be decided by electronic postal ballot using ElectionBuddy or similar software." for the general meeting commencing 5th November 2020.	Mvd: GW Sec: RM Dec: PBM
	02:31:00	Grant Waldram	Postal Ballot That the Board suspends the Motion by Circular proposed on 4/8/20 and passed on 18/8/20 "that in accordance with DTE Rule 35 clause (2)(d) the Board hereby requires that all resolutions presented at General Meetings must be decided by electronic postal ballot using ElectionBuddy or similar software." for the general meeting commencing 5th November 2020.	Mvd: GW Sec: RM Dec: PBM
22:10	02:39:51	Kate Shapiro	invoices outstanding as at 30 June FYE2020 That invoices outstanding as at 30 June FYE2020 that were paid in Q1 in the following financial year (30 June FYE2021) are attributed to 30 June FYE2020 and that appropriations are reconciled accordingly.	Mvd: KS Sec: GW Dec: PBC
22:15	02:41:05	Kate Shapiro	Distributed Funds That all distributed funds at 30th June 2020 remain regarded as distributed.	Mvd: KS Sec: RM Dec: PBM
	02:58:05		Meeting Extended	Agreed
22:35	03:07:43	Robin Macpherson	Moulamein Pre School The amount of 2439.00 returned to the OC account 13th October 2020 approved for the Moulamein Pre School in regards to the Community Benefit Fund deposit made 30 June 2020 be redeposited into their correct nominated account.	Mvd: RM Sec: KS Dec: PBC
	12	Carried Resolutions		
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	13	Next Meeting		
	03:25:00		The board meeting on the 5th November be resheduled to avoid a clash with the SGM	
	14	Meeting Ended		

22:55	03:20:43		10:55:00 - Due to Quorum	